

# HOW TO ENROL ON SELF STUDENTI

<https://uniss.esse3.cineca.it/Home.do>

self.studentiuniss università di sassari

ita eng

Reserved Area  
Registration  
Login  
Forgotten password

Area azienda  
International mobility  
Courses  
UNISS Information  
Student information

Registrazione  
Access Code  
Recupero password

Chi sei?  
Scegli il tuo profilo per trovare ciò che ti serve...

Futuro Studente  
Studente  
Laureato  
Docente

L'Ateneo  
[Sede dell'Ateneo](#)

Offerta formativa  
[Corsi di Studio A.A. 2022/2023](#)

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## Web registration to SelfStudenti Uniss

Click on the tab "Web Registration to SelfStudenti Uniss"

The web page shows all steps that the student will go through during the Registration procedure

self.studentiuniss università di sassari

Web registration to SelfStudents Uniss

By registering to the SelfStudents system you will access the reserved area that Uniss provides for its students and future students. At the end of the registration operation, you will be given the credentials to access the system. You will need to register only once. Even if you were a UNISS student a long time ago, your data are most likely still available in the system. In this case you only need to use your credentials to access the system. If you don't remember your credentials, you can use the "forgot password" service in the menu on the top left corner.

Activity	Section	Info	Status
A - Web registration		i	W
	Pagina generica pre azione registrazione	i	W
	Codice Fiscale	i	L
	Dati Personali	i	L
	Indirizzo Residenza	i	L
	Indirizzo Domicilio	i	L
	Recapito	i	L
	Riepilogo Registrazione Utente	i	L
	Riepilogo Credenziali	i	L

Legend:  
i Information  
W Working Section  
L Locked Section  
C Completed Section

Web registration to SelfStudents Uniss

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# Privacy Disclaimer

Read the privacy claim below and click on “Forward” at the end of the page

The screenshot shows the 'self.studentiuniss' website interface. At the top, there are navigation links for 'ita' and 'eng'. Below that, a 'Reserved Area' section contains links for 'Registration', 'Login', and 'Forgotten password'. A sidebar on the left lists various user options like 'Area azienda', 'International mobility', 'Courses', 'UNISS information', and 'Student information'. The main content area is titled 'Welcome to the step-by-step procedure for registering to SelfStudents Uniss'. It contains several paragraphs of text regarding data processing, including sections for 'Legal basis of data processing', 'Data retention period', and 'Data transfer period'. At the bottom of the page, a red box highlights a blue 'Forward' button.

## Tax Code

Indicate you Italian tax code

Attention: on the following pages, the system performs checks on the appropriateness of the tax code in relation to your personal data

Foreign students without an Italian Tax code have to put a tick in the small box and then click on “Forward”

The screenshot shows the 'self.studentiuniss' website interface for the 'Codice Fiscale (Italian tax code)' registration step. The page title is 'Codice Fiscale (Italian tax code)'. Below the title, there is a text input field for entering the tax code. A checkbox labeled 'Foreign student without Italian Tax Code' is checked, and a red arrow points to it. At the bottom of the page, a red box highlights a blue 'Forward' button. The page also includes a 'Key' section with a 'Mandatory Field' icon and a 'Checklist' section.

## Personal details

Fill the table with your personal details related to Place and Date of Birth and then click on “Forward”

The screenshot shows the 'self.studentiuniss' website interface. The page title is 'Registration: Personal data'. Below the title, it states: 'The page shows the form for entering and modifying the user's personal data and place of birth.' The form contains the following fields:

- Name\*: SHELTON
- Family Name\*: COOPER
- Date of birth\*: 26/02/1980 (format: dd/mm/yyyy)
- Gender\*:  Male  Female
- Nationality\*: UNITED STATES
- Country of birth\*: United States
- City not listed\*: Galveston
- Italian tax code\*: CPRSLD080B26Z464C (automatically calculated if not provided)

At the bottom of the form, there are two buttons: 'Back' and 'Forward'. A red box highlights the 'Forward' button, and a red arrow points to it from the right. On the right side of the page, there is a 'Key:' section with 'Mandatory Field' (indicated by a red star) and 'Checklist' (indicated by a list icon).

## Residence

Fill with details related to permanent residence and then click on “Forward”

The screenshot shows the 'Registration: Permanent address' form. Below the title, it states: 'The page shows the form for entering and modifying the user's permanent address.' The form contains the following fields:

- Country\*: United States
- The town entered was not found among those listed.\*: Pasadena
- ZIP CODE: (empty)
- if in Italy: (checkbox)
- Locality: (empty)
- Address\*: North Los Robles Avenue (street, square, road)
- Street no.\*: 2311
- Data inizio validità\*: 24/09/2007 (format: gg/mm/aaaa)
- Telephone\*: 6267322474
- Current address is the same as permanent address\*:  Y  N

At the bottom of the form, there are two buttons: 'Back' and 'Forward'. A red box highlights the 'Forward' button, and a red arrow points to it from the right.

## Contacts: email and phones

Fill with your email and phone contact numbers

check carefully that the email address indicated is correct as this is the email where access credentials and any other communication will be sent

The screenshot shows the 'self.studentiuniss' website interface. The header includes the logo 'self.studentiuniss' and 'università di sassari'. A navigation menu on the left lists 'Reserved Area', 'Area azienda', 'Courses', 'UNISS information', and 'Student information'. The main content area is titled 'Registration: Delivery details' and contains a form for entering delivery information. The form includes fields for 'Email\*', 'International dialling code\*', and 'Mobile phone\*'. Below these are three consent checkboxes: 'Privacy\*', 'Comunicazioni\*', and 'Diffusione dati personali\*'. A red box highlights the 'Forward' button at the bottom of the form, with a red arrow pointing to it from the right.

ita eng

Reserved Area  
Registration  
Login  
Forgotten password

Area azienda >  
Courses >  
UNISS information >  
Student information >

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Registration: Delivery details

The page shows the form for entering and modifying the user's delivery details.

Delivery address

**Email\*** sheldon.cooper@yahoo.com

**International dialling code\*** +1  
(international dialling code - number)

**Mobile phone\*** 6267322474  
Maximum length 16 characters including the international dialling code

**Privacy\*** I agree to the handling of my Personal Data pursuant to art. 7 of Leg. decree no. 196 of 30 June 2003  
 Y  N

**Comunicazioni\*** I agree to the transmission of my Personal Data in compliance with current legislation  
 Y  N

**Diffusione dati personali\*** I agree to the disclosure of my Personal Data in compliance with current legislation  
 Y  N

Back Forward

## Registration Summary

The system displays a summary screen with all the information entered

Warning: check carefully that details indicated are correct; if you find any mistakes you can modify them clicking on the icon showing a pencil

If details are all correct click on “Conferma”

ita **eng**

Reserved Area  
Registration  
Login  
Forgotten password

Area azienda >  
Courses >  
UNISS information >  
Student information >

**self.studentiuniss** università di **sassari**


<< ... 4 5 6 7

### Registration:Registration Summary

The information entered in the previous sections can be reviewed on this page.


#### Personal Data

Name	SHELDON
Family Name	COOPER
Gender	Male
Date of birth	26/02/1980
Nationality	UNITED STATES
3rd Nationality	United States
The Town/City entered was not found among those listed.	Galveston
Italian Tax code	CPRSLD80B26Z404C

 [Edit Personal Data](#) Use the link to edit Personal Data


#### Permanent address


Country	United States
Town/City not listed	Pasadena
ZIP CODE	
Locality	
Address	North Los Robles Avenue
Street no.	2311
Residence address valid from	24/09/2007
Phone number	6267322474
Current address is the same as permanent address	Y

 [Edit Permanent Address](#) Use the link to edit Permanent Address

#### Contact details

Email	sheldon.cooper@yahoo.com
Mobile phone	+1 6267322474
I agree to the handling of my Personal Data pursuant to art. 7 of Leg. decree no. 196 of 30 June 2003	Y
I agree to the transmission of my Personal Data in compliance with current legislation	Y
I agree to the disclosure of my Personal details in accordance with current legislation	Y

 [Edit Delivery Details](#) Use the link to edit Delivery Details

Indietro **Conferma** 

## End of Registration

The system provides temporary access credentials

Credentials are sent to the email address that was indicated during the registration procedure

As temporary credentials are given, at the moment of the first access the IT system will ask the user to change them; warning: when you click on “proceed to authentication”, credentials won’t be visible anymore on the screen, so we suggest users to write them down and take a note in order to proceed to authentication; as an alternative you can wait until you receive the email, it usually takes a few minutes (if email with credentials does not arrive by 20/30 minutes, check the spam as it might have ended up there)

Pay attention: at this stage you are neither registered to participate to any selection nor enrolled: you’ve just completed the registration procedure to fill your details. To proceed to register to a selection and enroll you have to access to Self Studenti by using the credentials that you have just received.

The screenshot shows the 'self.studentiuniss' website interface. The header includes the logo and 'università di sassari'. A navigation menu on the left lists 'Reserved Area' (Registration, Login, Forgotten password), 'Area azienda', 'Courses', 'UNISS information', and 'Student information'. The main content area displays 'Registration: Registration completed' and a message: 'All the required information has been entered correctly. To enter your new Personal Area you must login using the access keys showed below. We recommend you keeping this information safe for future access.' Below this is a table of 'Personal Authorization Details':

Name	SHELDON
Family Name	COOPER
E-Mail	sheldon.cooper@yahoo.com
Username	s.cooper
Alias	
Password	99WWXC\$T

A message below the table states: 'The access keys have been sent successfully to the e-mail address you provided:'. At the bottom left, a 'Login' button is highlighted with a red box and a red arrow pointing to it, with an 'Exit' button below it.

## Change the Password


The screenshot shows the 'self.studentiuniss' website interface for the 'Change Password' section. The header includes the logo and 'università di sassari'. The user profile 'SHELDON COOPER' is visible. The main content area displays 'Change Password' and a message: 'In this section you can change your password used to gain access to the system's reserved area.' Below this is the 'Procedure for Changing your Password' section, which includes a list of requirements for the new password:

- there must be at least 8 characters
- there must be no more than 0 characters of the set àèèìòùÀÈÈÌÒÙ
- there must be at least 1 characters of the set +!\$\_/&
- there must be no more than 20 characters
- there must be at least 1 characters of the set 0-9

Below the requirements are two input fields: 'New Password\*' and 'Confirm New Password\*'. At the bottom left, a 'Send Details' button is highlighted with a red box and a red arrow pointing to it.

# You are now registered!

ita **eng**

SHELDON COOPER 

**Reserved Area**

Logout  
Change Password

Home >

Registrar's Office >

International mobility >

Courses >

UNISS information >

Student information >

## Registered user home page - Welcome SHELDON COOPER

Messages

Hide details ▾


### SelfStudenti Privacy Policy

*in accordance with articles 13-14 of the GDPR (General Data Protection Regulation - European Regulation 2016/679 on the protection of individuals with regard to the processing of personal data) and with Legislative Decree 196/2003 (Privacy Code).*

See the full SelfStudenti Privacy Policy [Informativa Privacy Utenti SelfStudenti](#)

Your personal details

Hide details ▾

<b>Photo</b>	
<b>Name Surname</b>	SHELDON COOPER
<b>Permanent address</b>	North Los Robles Avenue, 2311 tel:6267322474 <a href="#">edit</a>
<b>Domicile</b>	North Los Robles Avenue, 2311 Pasadena tel:6267322474 <a href="#">edit</a>
<b>Billing address</b>	Not declared <a href="#">edit</a>
<b>E-Mail</b>	sheldon.cooper@yahoo.com <a href="#">edit</a>
<b>UNISS e-Mail</b>	
<b>Mobile number</b>	+1 6267322474 <a href="#">edit</a>